



Midsomer Norton Nursery & Primary School

An inclusive, community school in the heart of Midsomer Norton.

High Street
Midsomer Norton
Radstock
BA3 2DR
Telephone: 01761412289
Email: office@midsomernortonprimary.co.uk
Website: www.midsomernortonprimary.com
Head of School: Ms Sarah Biss
Executive Headteacher: Mr Alun Randell
'Part of the Midsomer Norton Schools Partnership'

1st September 2024

Welcome Back

Dear Parent/ Carer

We hope that you all had a wonderful summer. We look forward to welcoming the children back on the 3rd September 2024. Please find below useful information for the start of term.

The School Day

Our school doors open at 8.35am. Children should arrive before 8.45am when lessons begin. Please leave sufficient time for your child to hang up their coat and bag. Children arriving after 8:45 am, should report to the office and will be marked in the register as arriving late. Please note that penalty notices will now be issued for children who have 10 marked late sessions over a rolling 100 day period as inline with government guidance.

Our school day finishes at 3:15pm. Reception and Key Stage 1 children should be picked up from the lower playground where their teacher will dismiss them to parents/carers. Older children may join their younger siblings in their classroom at the end of the day and go out together. Please leave a message to staff on the door in the morning or phone the office if anyone other than parents/carers will be collecting your children.

Children in Year 5 or 6 can walk home independently as long as we have written parental permission.

Data collection

Children's information this year will be collected via google form please click on the link below to complete. We request that families complete the form by the 6th September. If you do not have access to a phone / computer at home please come in and complete it with a member of our office team. Please ensure that you advise the office if any details change throughout the year via email to office@midsomernortonprimary.co.uk. These forms are extremely important and **must** be completed for all children.

DATA COLLECTION LINK [zx3NRJ54EtYrgJfe8](https://forms.gle/zx3NRJ54EtYrgJfe8) MUST COMPLETE BY 6th SEPTEMBER 2024

Medication

If your child requires prescribed medication during the school day please ensure medical forms are completed. New forms will be required each academic year. Forms are available from the office or to download here - [Medication permission Forms](#)



Parent Pay

Parent Pay is an online system that we use for families to book school lunches, breakfast and afterschool clubs along with sports activities and trips. If you have not activated your account please do so as soon as possible. Please find below some useful 'how to guides'.

[How to Book a Clubs Session - Video](#)

[How to Book a session - Step by Step Guide](#)

School Lunches

School lunches need to be booked by 12.00 noon on Thursday the week before the lunches are required. Lunches for the first week of term 1 needed to be ordered by the 29th August. If you have not booked a lunch please ensure you provide your child with a packed lunch as we will not be able to add to orders. When booking a school lunch please ensure you choose a main course and dessert each day and press the 'save button'. You can book up to a term in advance, if you wish. From Reception to the end of Year 2, school lunches are provided free of charge. If your child is in Yr 3 - 6, school lunches are charged at £2.80 per day, unless you are eligible for Free School Meals. Again, if you have not booked by the Thursday the week before you must provide your child with a packed lunch.

Breakfast / Afterschool club

Breakfast Club is available from 7am – 8.35am and Afterschool Club 3.15pm – 6.00pm. Booking is via Parent Pay and is open until 48 hrs prior to the required session. If you require either club at late notice, please contact the office and we can book it for you. Due to staffing, food ordering etc if you wish to cancel a session, 48hrs notice is required. We will only refund after 48hrs notice for sickness / school events.

[How to Book a Clubs Session - Video](#)

School Uniform

Please ensure children have the correct uniform as on our website. Hairstyles should be suitable for school and not extreme. For health and safety and hygiene reasons long hair should be tied back.

<https://www.midsomernortonprimary.co.uk/families/uniform.htm>

Activities / Trips

These will be added to your account when they are arranged. This is how parents/carers pay and give permission for their child to attend the trip/activity. Please be aware that trips will not be able to go ahead if full payment is not received.

Texts to families

Please note that we have a limited number of characters we are able to use when sending a text, therefore abbreviations may sometimes be used to ensure we can fit the crucial information in! We will try not to bombard you too much!! I'm sorry that we cannot always add a long thank you.

Greenie Time

All children have 30 minutes of Greenie Time on a Friday as part of our behaviour and reward system. They can bring a small toy from home for this time. We cannot be held responsible for the loss of precious items. Please ensure they are handed to the teacher/TA for safekeeping if necessary.



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School Policies

At Midsomer Norton Primary we have many policies that we share with all schools within the Midsomer Norton Schools partnership. All policies can be found following the link below. Please ensure you are fully aware of the attendance, code of conduct and safeguarding policy -

<https://www.midsomernortonschoolspartnership.com/trust-policies.htm>

Governors

Our Chair of Governors is Kath Cox. If you would like to contact her at any time, please email kathryn.cox@msnpartnership.com. Please note this is a voluntary position so emails are checked often but not daily. Please also feel free to contact our Clerk of Governors Daisy Fishlock on dfishlock@midsomernortonprimary.co.uk.

School Website - PE Days & Forest School

Our school website is updated regularly, each term teachers update information on what your children will be learning in the upcoming term along with advising which days your child will have PE and Forest school. Please check these pages termly. P.E days will start the first week back.

We are looking forward to another successful year. As always, if you have any questions or concerns at any time, please do not hesitate to ask.

Best wishes

Head of School

