Before completing this form, please read the important information set out on page 4. Answer all questions fully and tick ‘Yes’ or ‘No’ where provided.

| **SECTION 1- Preferred School and Reasons for Preference** | | | | | | | | | | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **My 1st Preference school is:** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Date the place is required (Day/Month/Year)** |  | | | | | | | **In which Year group is the place required?** | | | | | | | |  | | | | | | | |
| **Reasons for preference** |  | | | | | | | | | | | | | | | | | | | | | | |
| **You should read the school’s admission criteria for details of any supporting evidence that may be required. If applicable, a supplementary information form (SIF) will be available from the schools website.** | | | | | | | | | | | | | | | | | | | | | | | |

| **SECTION 2 – Child Details: You should enter your child’s legal surname and first/middle name(s) as they appear on his/her birth certificate, unless the child’s name has been legally changed** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **First Name** | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Middle Name(s)** | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Last Name** | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Date of Birth** | | | | | | Day | | |  | |  | | Month | | |  | |  | | Year | | | |  | |  | |  | |
| **Gender** | | | | | | Male or Female? | | | | |  | | | | | | | | | | |  | | | | | | | |
| **Home Address** | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **Postcode** | | |  | |  |  |  |  |  |  |  |

**Moving Address - Please complete this section only if you are moving address. (**You **WILL** need to provide documentary evidence of your new address for this to be considered.)

| **New Address** | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **Postcode** | | |  |  |  |  |  |  |  |  |
| **Date of Move** | | | | | | Day | | |  | |  | | Month | | |  | |  | | Year | | |  | |  | |  | |

| **Is this child currently on roll at a school?** | | **Yes** 🗆 | **No** 🗆 |
| --- | --- | --- | --- |
| **If Yes, give name of current school** |  | | |
| **If No, give name of previous school and last date on school roll:** |  | | |
| **Is this child currently being home educated?** | | **Yes** 🗆 | **No** 🗆 |
| **If Yes, please give date home education arrangement started & also, if appropriate, details of any previous school attended:** |  | | |
| **Are you a UK service personnel (or crown service) family returning from overseas with a confirmed posting to the area? If Yes, please provide proof of your Posting to the area with the application.** | | **Yes** 🗆 | **No** 🗆 |
| **Is this child currently living in the UK?** | | **Yes** 🗆 | **No** 🗆 |
| **If you have indicated No, is this child a British Citizen?** | | **Yes** 🗆 | **No** 🗆 |
| **Or if you have indicated No and they are not a British Citizen, do they have the** [**right to**](https://www.gov.uk/right-of-abode)[**abode**](https://www.gov.uk/right-of-abode) **in the UK?** | | **Yes** 🗆 | **No** 🗆 |

| **Is the child “looked after” by a Local Authority? (Sometimes referred to as “being in care”)** | | **Yes** 🗆 | **No** 🗆 |
| --- | --- | --- | --- |
| **If YES, which Local Authority?** |  | | |
| **Name & Contact Number for Social Worker** |  | | |
| **Is the child a \*Previously looked after child? i.e. immediately after being looked after became subject to an adoption, child arrangement or special guardianship order. Including Internationally Adopted Previously Looked After Children.** | | **Yes** 🗆 | **No** 🗆 |
| **If YES, please state under which category they fall within. Adoption** 🗆 **Care Arrangement order** 🗆 **Special Guardianship order** 🗆 **\*Documentation will need to be provided as proof of care status**. | | | |

| **SIBLING Details – Complete if this child has a brother or sister at the school you are applying for.** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **First Name** | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Middle Name(s)** | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Last Name** | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
| **Date of Birth** | | | | | | Day | | |  | |  | | Month | | |  | |  | | Year | | | |  | |  | |  | |
| **Gender** | | | | | | Male or Female? | | | | |  | | | | | | | | | | |  | | | | | | | |
| **Home Address** | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **Postcode** | | |  | |  |  |  |  |  |  |  |
| **Current School** | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  |  |  |  |  |

| **Member of Staff - Complete this section if the child has a parent who is a member of staff at the school you are applying for. This is only relevant for schools that have children of staff as part of their oversubscription policy. Please see the school’s admissions policy and definition of a member of staff.** | |
| --- | --- |
| Staff Member Name |  |

| **SECTION 3 - To be completed by Applicant** | | | |
| --- | --- | --- | --- |
| **Has this child been permanently excluded from their current or previous school?** | | **Yes** 🗆 | **No** 🗆 |
| **If yes, is this their first permanent exclusion?** | | **Yes** 🗆 | **No** 🗆 |
| **Please give all dates of any permanent exclusions** |  | | |
| **Is this child attending the relevant age group for his/her age?** | | **Yes** 🗆 | **No** 🗆 |
| **If No which year group applies** | |  | |
| **Please use the space below to share any other information it would be useful for us to know** | | | |
|  | | | |

| **SECTION 4 – To be completed by the Head or another member of staff on their behalf of the current school** | | | |
| --- | --- | --- | --- |
| **I confirm that the information provided by the applicant in Section 3 above is correct.** | | **Yes** 🗆 | **No** 🗆 |
| **School Name** |  | | |
| **Name of person completing this declaration** |  | | |
| **School Telephone Number & Email** |  | | |
| **Position in School** |  | | |
| **Signature** |  | | |

| **SECTION 5 – APPLICANT DETAILS (details of adult responsible for applying for the school place)** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Mr/Mrs/Ms/Miss** | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
| **First Name** | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
| **Last Name** | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
| **Home Address** | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | **Postcode** | | |  |  | |  |  |  | |  |  |  |
| **Tel No. (daytime)** | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | |  |  |  | |  |  |  |
| **Email address** | | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | |
| **Relationship to pupil** | | | | | | | Mother 🗆 Father 🗆 Step Parent 🗆 Foster Parent 🗆 Social Worker 🗆  Other Relative 🗆 Other Family Member 🗆 Other 🗆 | | | | | | | | | | | | | | | | | | | | | | | |
| **Do you have legal parental responsibility for this child?** If you do not have legal parental responsibility for the child, you must provide an accompanying letter from a person with legal parental responsibility granting you the authority to make the application on their behalf. | | | | | | | | | | | | | | | | | | | | | | | **Yes** 🗆 | | | | **No** 🗆 | | | |

| **SECTION 6 – DECLARATION - PLEASE SIGN AND DATE THIS FORM BELOW** | | | |
| --- | --- | --- | --- |
| I understand that by signing this declaration I certify that the information I have given on this form is correct to the best of my knowledge and belief. I accept that any place offered may be withdrawn even after my child has started school if it has been established that the place was offered on a basis of false or misleading information.  **General Data Protection Regulation 2018**  The information that you give on this form will be used for the purpose of processing your application for a school place & school transport where appropriate for your child. The information may be shared with the Local Authority, the Department of Education, and where relevant and pertinent to your application, diocesan bodies, appeal panels and schools outside of this area for the purposes of verifying the accuracy of the application. It will not be used for any other purpose unless required to do so by law.  I have read the explanatory notes which accompany this form, and the admissions arrangements for the school.  I agree that if my child meets the FA Protocol that the information provided relating to my school application can be shared with the Area Behaviour & Attendance Partnership Panel.  If there is joint responsibility, this application must be discussed with everyone who has parental responsibility and agreement reached for this form to be submitted. By submitting this application, you are confirming that you have sole parental responsibility for the child or that there is agreement between all persons who have parental responsibility. | | | |
| **Signature** |  | Date |  |

| **Important information to assist the completion of the In-Year application form** |
| --- |
| The Midsomer Norton Schools Partnership Trust is the Admissions Authority responsible for all admission decisions in connection with the schools. The Trust has delegated the decision making process to the governing body of the individual schools. The In-Year application form is designed to ensure that applying for a place at the school is made as simple and straightforward as possible and that applicants are only asked to provide information essential to the decision making process. An electronic copy of this form can be downloaded from the school website.    You may hand-deliver your application to the school office, or send it to the school by post or email attachment. Applications should be addressed to Admissions at the relevant school.    Further help with the understanding or completion of this form is available from the school office.    Please read the following information carefully before completing your application:   * Complete this application form only if you are applying for a child to start at the school **during** the academic year. * A separate application must be submitted for each child that you would like to join the school roll. * Before submitting, check that you have provided all the required information and **signed and dated** your application. * Some schools also require a **supplementary information form** to be completed. See the schools list at the end of this form for further information. * Depending on the information you provide, it may be necessary for the Admissions Committee to discuss your requirements with you in more detail, or to request additional information to support your application. Please ensure that your contact details are entered correctly. * The Admission Authority’s decision will be notified to the applicant within 10 school days and confirmed in writing, within 15 school days of receipt of the application form. * You are encouraged to refer to the school’s Admission Arrangements published on their website before completing your application form. * The governors support Fair Access for all children. Where they are unable to provide a school place, an application may be referred to the Local Authority in order that a suitable alternative school place can be identified without delay. * If your application is unsuccessful, you have the legal right to appeal against the Admission Authority’s decision. |

**Trust Schools - Grouped by Local Authority**

**Bath & North East Somerset** - <https://beta.bathnes.gov.uk/school-admissions>

| **School** | **Address** | **Contact details** |
| --- | --- | --- |
| Beechen Cliff Secondary | Kipling Avenue  Bath  BA2 4RE | 01225 480466  <https://www.beechencliff.org.uk/> |
| Clutton Primary School | Station Road  Clutton  Bristol  BS39 5RA | 01761 452510  <https://www.cluttonschool.com/> |
| Farrington Gurney Primary | Church Lane  Farrington Gurney  Bristol  BS39 6TY | 01761 452419  <https://www.farringtongurneyschool.co.uk/> |
| Hayesfield Girls School | Upper Oldfield Park Campus  including The West Wing  Upper Oldfield Park  Bath  BA2 3LA | 01225 426151  <https://www.hayesfield.com/> |
| High Littleton Primary | Church Hill  High Littleton  Bristol  BS39 6HF | Tel: 01761 470622 (5391)  <https://www.highlittletonschool.com/> |
| Longvernal Primary | Clapton Road  Midsomer Norton  Bath  BA3 2LP | Tel: 01761 412777  <https://www.longvernal.com/> |
| Mendip Studio School | Knobsbury Lane,  Writhlington,  Radstock,  BA3 3NQ | Tel: 01761 438557  <https://www.mendipstudioschool.org.uk/> |
| Midsomer Norton Primary | High Street,  Midsomer Norton,  Radstock,  BA3 2DR | Tel: 01761 412289  <https://www.midsomernortonprimary.co.uk/> |
| Norton Hill Primary School | Silver Street  Midsomer Norton  Radstock  BA3 2UD | Tel: 01761 205630  <https://www.nortonhillprimary.com/> |
| Norton Hill Secondary | Charlton Road  Midsomer Norton  Radstock  BA3 4AD | Tel: 01761 412557  <https://www.nortonhillschool.com/> |
| Peasedown Primary School | Bath Road  Peasedown St John  Bath  BA2 8DH | Tel: 01761 432311  <https://www.psjprimary.co.uk/> |
| Shoscombe Primary  *\*Supplementary Information Form required. See website.* | St. Julians Road  Shoscombe  Bath  BA2 8NB | Tel: 01761 432479  <https://www.shoscombeprimary.co.uk/> |
| Somervale Secondary | Redfield Road  Midsomer Norton  Radstock  BA3 2JD | Tel: 01761 414276  <https://www.somervaleschool.com/> |
| St John’s Primary  *\*Supplementary Information Form required. See website.* | Redfield Road  Midsomer Norton  Radstock  BA3 2JN | Tel: 01761 412019  <https://www.stjohnsmsn.co.uk/> |
| St Julian's Primary  *\*Supplementary Information Form required. See website.* | Wellow,  Bath,  Somerset,  BA2 8QS | Tel: 01225 833143  <https://www.stjuliansprimary.co.uk/> |
| St Mark's Secondary School | Bay Tree Road,  Larkhall,  Bath  BA1 6ND | Tel: 01225 312661  <https://www.st-marks.org.uk/> |
| St Mary's Primary School  *\*Supplementary Information Form required. See website.* | Lansdown View  Timsbury  Bath  BA2 0JR | Tel: 01761 470245  <http://stmarystimsbury.co.uk/> |
| Trinity Church School Primary  *\*Supplementary Information Form required. See website.* | Woodborough Lane  Radstock  BA3 3DE | Tel: 01761 438650  <https://www.trinitychurchschool.com/> |
| Welton Primary | Radstock Road  Midsomer Norton  Radstock  BA3 2AG | Tel: 01761 413131  <http://www.weltonprimaryschool.co.uk/> |
| Westfield Primary School | Longfellow Road  Radstock  BA3 3XX | Tel: 01761 413662  <https://www.westfieldprimary.com/> |
| Writhlington Secondary School | Knobsbury Lane  Writhlington  Radstock  BA3 3NQ | Tel: 01761 433581  <https://www.writhlington.org.uk/> |

**Somerset County Council -** <https://www.somerset.gov.uk/education-and-families/#school-applications>

| **School** | **Address** | **Contact details** |
| --- | --- | --- |
| Bucklers Mead Academy | 1 St John’s Road  Yeovil  BA21 4NH | [01935 424454](https://www.google.co.uk/search?q=bucklers+mead+academy&safe=active&ssui=on)  [https://www.bucklersmead.com/#](https://www.bucklersmead.com/) |
| Critchill School | Nunney Road  Frome  Somerset  BA11 4LB | 01373 464148  <https://www.critchillschool.co.uk/> |
| Hemington Primary School  *\*Supplementary Information Form required. See website.* | Hemington,  Radstock,  Somerset  BA3 5XU | 01373 834320  <https://www.hemingtonprimary.co.uk/> |
| Leigh-on-Mendip School  *\*Supplementary Information Form required. See website.* | Leigh Street  Leigh-on-Mendip  Somerset  BA3 5QQ | Tel: 01373 812592  <https://www.leighonmendipschool.co.uk/> |
| Oakfield Academy | Oakfield Road  Frome  Somerset  BA11 4JF | Tel: 01373 462539  <https://oakfieldacademy.co.uk/> |
| Preston Secondary | Monks Dale  Yeovil  Somerset  BA21 3JD | Tel:[01935 471131](tel:01935471131)  <https://www.prestonschool.co.uk/> |
| St Dunstan’s Secondary | Wells Road  Glastonbury  Somerset  BA6 9BY | Tel: 01458 832943  <https://www.stdunstansschool.com/> |
| Trinity First School | Nunney Rd  Frome  BA11 4LB | Tel: 01373 461949  <https://trinityfirstfrome.co.uk/> |

**North Somerset Council** - <https://www.n-somerset.gov.uk/my-services/schools-learning/school-admissions>

| **School** | **Address** | **Contact details** |
| --- | --- | --- |
| Dundry Primary School  *\*Supplementary Information Form required. See website.* | 110 Dundry Lane  Dundry  Bristol  BS41 8JE | 0117 964 7181  <https://www.dundryprimary.co.uk/> |